

**Already have an Edmodo Account? If no, continue to # 1; if yes, continue to #2.**

1. Creating an Account:
  - A. Go to [www.edmodo.com](http://www.edmodo.com)
  - B. Click “I’m a student”
  - C. Enter the group code I give you.
  - D. Create a username and password (I suggest the same as the one you use for school for ease of remembering.)
  - E. You DO NOT need an email address, but you can if you want.
  - F. Under first name type your first name. Check capitalization and spelling on both.
  - G. Under last name type in your last name.
  
2. Already have an Edmodo account?
  - A. Go to [www.edmodo.com](http://www.edmodo.com) and log in with the account information you already set up.
  - B. On the left side of the screen under the dark grey heading “groups” click on the “+” sign to add a group.
  - C. Enter the group code I give you to join our class.
  
3. Once logged in, go to “Me” (top right tab), then using the drop down arrow, click account and then profile. You should:
  - A. Change photo for your account: (if you can see my picture of Kermit, you can do this part – or you can do it at home.)
    1. Find an appropriate image on the internet.
    2. Right click save the image to your student server “z” drive.
    3. Click the “settings” button at the top of the Edmodo screen.
    4. Click the “browse” next to upload a photo. Find the photo you just saved and click open.
    5. Your image should appear in the box on the right of the upload button.
  - B. Choose a favorite quote
  - C. Choose how you like to learn
  - D. Choose a career goal
  
4. Go to “Me”, then settings.
  - A. Change notifications – You can receive text messages when you receive alerts, messages, assignments, or replies.
  - E. Change password or correct name spellings.
  
5. Complete post and reply assignment as described on the class wall.

**REMINDERS:**

- \*If you ever get stuck and want to get back to the Edmodo home page, click on the house button top left.
- \*Type your responses in Microsoft word first to HELP you proofread your entries, replies and assignments. Then cut and paste into Edmodo. This also means if you don’t finish, you can save your work onto your z drive and put it in your backpack.
- \*Make sure your comments are on task and appropriate. Your parents/guardians can access what you write and your grades. I can delete comments and accounts. Remember that what you type on this website is for **school** assignments.
- \*Respect other peoples’ posts.
- \*Please let me know of inappropriate technology use.